



SECTION I: SAFETY AND HEALTH PROTOCOLS

SAFETY AND HEALTH PROGRAM

This abbreviated handbook was developed to provide step-by-step advice on how to prepare for, respond to, and recover from safety and health incidents, specifically for emergencies. The manual has been split into two sections which will provide a general guidance for most incidents and emergencies. The sections are as follows:

Section I: Essential protocols that will cover information necessary for Atlas employees to respond to when emergencies occur. These can come from exposure to biological, chemical, physical, safety, ergonomic, natural, or psychosocial hazards. They include the following:

- ❖ COMMITMENT TO SAFETY
- ❖ EMERGENCY CONTACTS
- ❖ EMERGENCY COMMUNICATION
- ❖ EVACUATION ROUTES AND MAPS
- ❖ EMERGENCY MEDICAL CARE

Section II: Safety and Health Themes (listed below): Detail of different types of exposures or hazards impacting Atlas Insurance Agency employees.

The following is our emergency preparedness plan which is essential to the business continuity plan. Specifically, this guide will review the following natural emergency types:

- ❖ EARTHQUAKES
- ❖ FIRE EMRGENCY
- ❖ FLOOD INFORMTION (STORMS AND HURRICANES
- ❖ TSUNAMIS
- ❖ UTILITY FAILURES