How to view Task Notes attached to Completed Task in IR
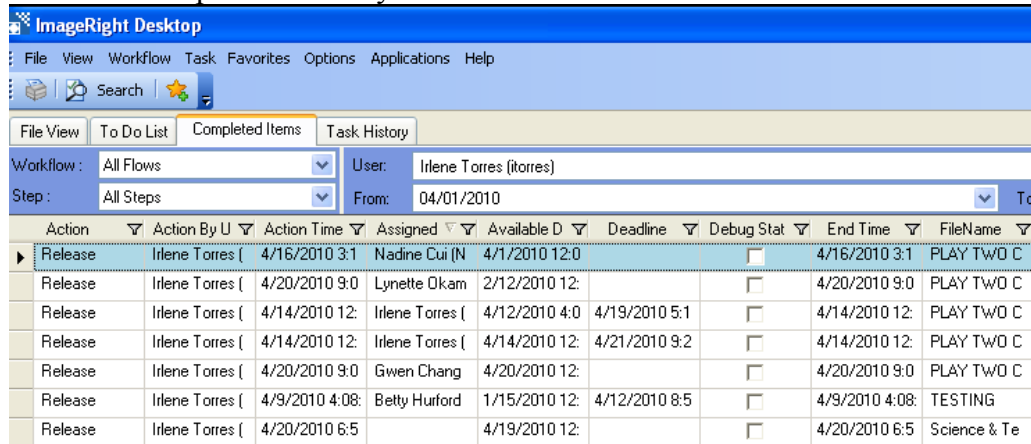
Here is the list of completed items by user.
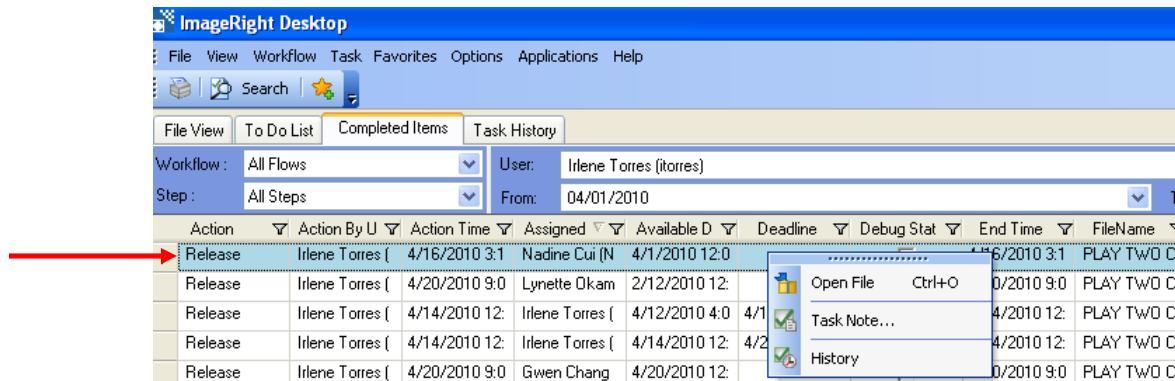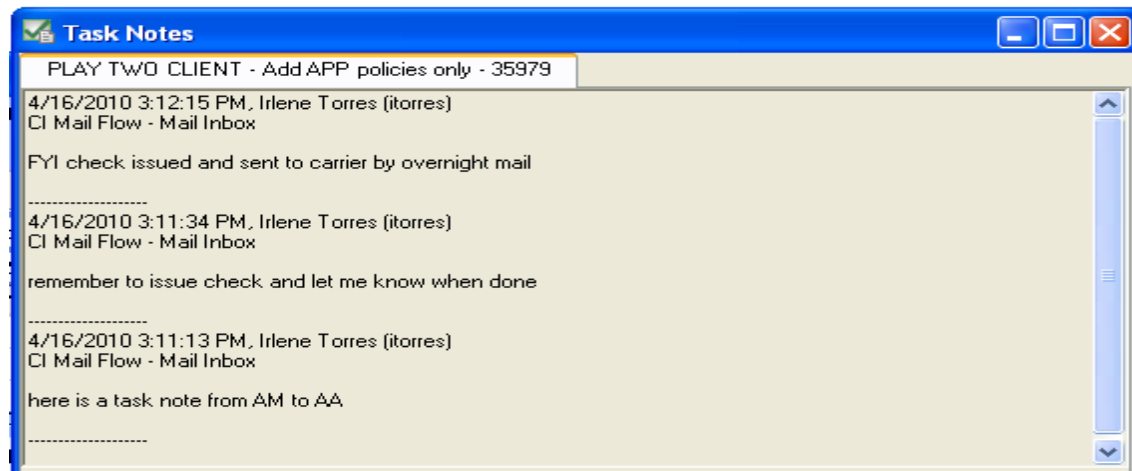

There are 2 ways you can view the Task Note attached to the task.

Method #1

- Select the task in the list (highlighted in blue)
- Right click on the task
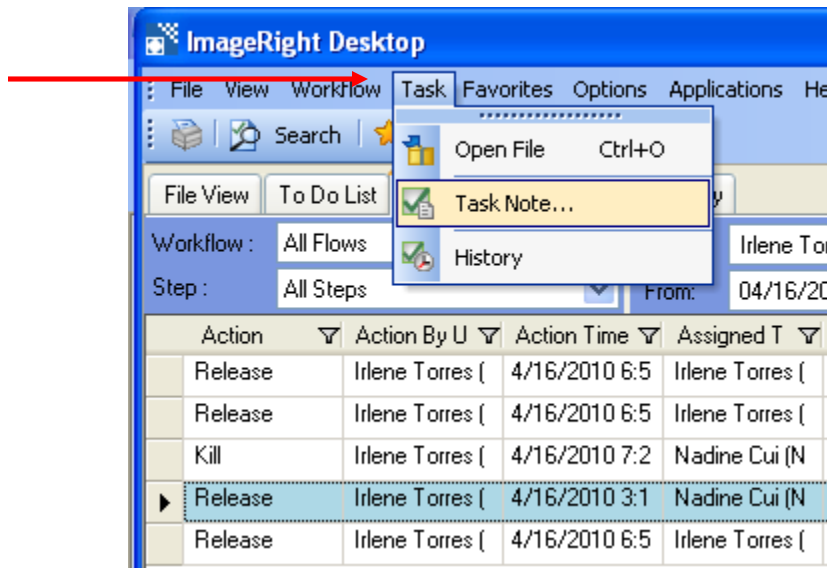- Select Task Note from the pop-up menu

- Here's the Task Notes

How to view Task Notes attached to Completed Task in IR

Method #2

- Select the task in the list (highlighted in blue)
- Click on Task from the Menu Bar
- Select Task Note from the drop down menu

- Here's the Task Notes